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TESOL-SPAIN Submission Guidelines

Since 2012 TESOL-SPAIN has two publishing ventures, the monthly **e-Newsletter** and the biennial **TESOL-SPAIN Selected Papers**.

- The **e-Newsletter** is a monthly, digital publication sent out to all of our members. It contains news, reviews and articles with a practical focus for teachers of English to speakers of other languages (ISSN 2255-0356).

Past publications are accessible exclusively in the Members Only section of our website www.tesol-spain.org

- The **TESOL-SPAIN Selected Papers** is a biennially published volume of selected papers and plenary lectures presented at TESOL-SPAIN's annual national Convention.

The first **TESOL-SPAIN Selected Papers** was published in 2012 in collaboration with the Universidad de Deusto.

Plurilingualism. Promoting co-operation between communities, people and nations (ISBN 978-84-9830-356-8).

TESOL-SPAIN Selected Papers 2013

Teaching with Technology and the Human Touch (Seville)
(ISBN 978-84-695-8695-2)

TESOL-SPAIN Selected Papers 2014-2015

21st Century Teaching: Always on the Move (Madrid 2014)
New Routes in ELT: from Inspiring to Empowering (Salamanca 2015)
(ISBN 978-84-608-2951-5)

TESOL-SPAIN Selected Papers 2016-2017

ELT in these Changing Times (Vitoria-Gasteiz 2016)
Evolving and Involving (Elche 2017)
(ISBN 978-84-697-9036-6)

From 2019, and in accordance with our [Green Policy Statement](#), the **TESOL-SPAIN Selected Papers** will be a *digital* publication.

Next publication: **TESOL-SPAIN Selected Papers 2018-2019**

The Heart in the Art of Teaching: Weaving language, culture and communities (Madrid 2018)

Dream Big: Changing the world through education (Oviedo 2019)

SUBMISSION GUIDELINES FOR ALL DOCUMENTS:

Contributions should be sent as an e-mail attachment (Word doc.) to the Media Officer, Rebecca Place at tesolspainpublications@gmail.com. All articles are submitted for blind review and should be sent together with a cover letter including:

- (1) The title of the contribution
- (2) The name(s) and affiliation(s) of the author(s)
- (3) Contact details: name and e-mail address (Please specify whether or not you are happy to have your contact details published with your contribution)
- (4) A brief paragraph of biographical information (50 words max. per author)
- (5) Pictures (optional) (.jpg document).

You may contact the Editorial Team at any time to discuss possible submissions.

DEADLINES:

We have a rolling deadline for submissions, distributed as follows:

e-Newsletter

- 25th of previous month for news items
- articles and reviews will be proofread and published when appropriate

TESOL-SPAIN Selected Papers

- 15th July 2019

GENERAL POLICIES:

The following policies apply to all submissions:

- Since manuscripts are submitted for blind review, all identifying information should be removed from the body of the paper and should be included in the cover letter.
- Authors will receive an acknowledgment message when we receive your submission and another message with the results of the review.
- All TESOL-SPAIN authors receive a contributors' copy of the issue in which their work appears (digital or paper as relevant).
- The Editorial Board of TESOL-SPAIN reserve the right to make editorial changes in any manuscript accepted for publication for the sake of style or clarity. If major changes are deemed necessary, either the article will be returned for amending, or the edited version will be sent for the author's approval.
- The views expressed by contributors to TESOL-SPAIN publications do not necessarily reflect those of the Editorial Board or Executive Board of TESOL-SPAIN. Material published by TESOL-SPAIN should not be construed as having the endorsement of TESOL-SPAIN.
- Authors of accepted manuscripts will assign to TESOL-SPAIN the right to electronically distribute their article, but authors will retain copyright and, after publication by TESOL-SPAIN, authors may republish their text (in print and/or electronic form) as long as they clearly acknowledge TESOL-SPAIN as the original publisher.

CHARACTERISTICS:

We recommend authors follow the style guidelines laid out in www.apastyle.org/

Format requirements: Font / Font size: Arial 12

Articles for the **TESOL-SPAIN Selected Papers** should be no longer than 8,000 words and include a brief abstract (approximately 40 words), an introduction and a concluding section or paragraph.

Articles for the **e-Newsletter** should be no longer than 2,000 words (including references, notes, and tables) and may contain hyperlinks to the author's blog, etc.

Book and software reviews for the **e-Newsletter** should be approximately 1,000 words long and include the following information:

Book title

Author (year of publication)

Publisher

Total number of pages

ISBN / ISSN number

Publisher and Contact Information

Reports for the **e-Newsletter** written by members on conferences or interesting experiences should be approximately 500 words long. The conferences or experiences are not limited to those sponsored by TESOL-SPAIN and our affiliates but should be relevant to the interests of our members and our mission.

Publishers' descriptions of recent publications in ELT and related fields for the **e-Newsletter** should be approximately 50-100 words long and include publishing details and a picture of the book in jpg format.

Teaching Tips written for the **e-Newsletter** describing an effective activity or technique in a short and practical manner should be approximately 200 words long and may include photos and hyperlinks to relevant blogs or websites.

Thank you for collaborating with TESOL-SPAIN!